

Wiltshire Pension Fund Committee - Actions Log					
Minute reference	Section	Meeting Action	Task owner	Target date for completion	Date completed
72 (03/10/19)	Administration (AVCs)	Officers would report the results of their AVC reviews annually to Committee on an exception basis & that future reporting should focus on funds primarily used by members	JD	23/09/21	
72 (03/10/19)	Administration (AVCs)	Future AVC reporting should recommend whether AVC investment choices need to altered	JD	23/09/21	
98 (17/12/19)	Governance (Fund Benchmarking)	The committee agreed for officers to discuss benchmarking issues with Brunel and informally with other Funds	AC/JD	16/12/21	
164 (16/07/20)	Audit (SWAP)	Officers to liaise with SWAP to timetable commissioned audits and to make enquiries with SWAP concerning the scope of any MiFID II audits they had been asked to undertake by other pension funds.	RB	30/09/20	17/12/20
197 (24/09/20)	Governance (Cyber Security)	The Committee requested that a representative from the Council's ICT team should attend to next meeting to comments on the Fund's security arrangements	AC	17/12/20	17/12/20
210 (17/12/20)	Governance (Member training)	The Committee required any members who had not completed their K&U self-certification of MiFID II compliance to do so	RB	30/03/21	12/01/21
210 (17/12/20)	Governance (Member training)	The Committee agreed to the introduction of Hyman's on-line training for Committee members	RB	30/03/21	On agenda - Training update
212 (17/12/20)	Administration (KPIs)	Officers to provide the Committee with a Year End update on the number of Employers on-boarded onto i-Connect	AC	30/03/21	On agenda - Admin KPIs
216 (17/12/20)	Administration (Employer Cessation)	Confirmation of implementation of the new policy following a successful employer consultation process	AC	30/03/21	On agenda - Scheme update

223 (17/12/20)	Administration (Pensioner Reconciliation)	Officers to provide an update and Members to approve additional actions concerning the completion of this project	AC	30/03/21	On agenda - Database Reconciliation
223 (17/12/20)	Administration (Pensioner Reconciliation)	Officers to provide an update on staffing for a project team in relation to this task as well as the migration of historic data	AC	30/03/21	On agenda - Database Reconciliation
224 (17/12/20)	Administration (Employer IHER Insurance)	Confirmation by officers on the completion of a successful employer consultation concerning the switch to the new ill-health insurance model from 1 April 2021.	AC	30/03/21	On agenda - Scheme update
225 (17/12/20)	Investments (BPP)	Committee to receive regular updates on its relation with BPP, both an a Shareholder & Client following the submission of a letter highlighting their residual concerns	JD	30/03/21	On agenda - BBP update
227 (17/12/20)	Investments (ISS)	An updated Investment Strategy Statement to be drafted and brought back to the Committee for approval by officers	JD	30/03/21	On agenda - ISS
227 (17/12/20)	Investments (Stewardship Code)	Confirmation to Committee that the Fund has been signed to the 2020 Stewardship Code during 2021	JD	16/12/21	
227 (17/12/20)	Investments (Climate change)	Officers will further explore commissioning Mercer to advise on a road map for the Fund to achieve net zero by 2050	JD	24/06/21	
227 (17/12/20)	Investments (Climate change)	Officers to prepare a paper on the Brunel sustainable equities portfolio for consideration at the next Investment Sub-Committee and main Pension Fund	JD	30/03/21	25/02/21